

Don't Ignore It...Report It!



•Discrimination Claims •Workplace Harassment •Fraud
•Internal Auditing Concerns • Violations of Ethical and Business Conduct
Policies• Theft •Improper Accounting or Accounting Controls

JUST 5 EASY STEPS

- ▶ Dial toll free/collect 0080046868246 (24 hours a day, 7 days a week). An operator and translator will receive your call.
- ▶ Tell the operator whether your call is about:
 - ▶ HR/Employment
 - ▶ Fraud/Theft
 - ▶ Accounting/Auditing Irregularities
 - ▶ Violations of Ethical and Business Conduct Policies
- ▶ Leave your message with the operator. The operator will transcribe your message and send it directly to a designated Exide contact.
- ▶ Write down the five digit code provided to you. It will identify you and your call – no need to leave your name or identify yourself.
- ▶ Call back after seven business days for a response from Exide.
- ▶ Your message will be completely anonymous. Neither the operator, the translator nor anyone at Exide will know who you are. No one at Exide will hear your voice. (If your call relates to potential unlawful acts or threats, In-Touch may release your information to Exide.)
- ▶ You may leave your name and number if you would like to be contacted directly by an Exide representative.
- ▶ You can also send an e-mail to In-Touch™ at: info@getintouch.com. In-Touch will send the email to Exide without any information that might identify you.

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